

Texts, Materials, and Equipment Loan Agreement

According to Augusta County School Board Policy 4.310, adopted by the ACSB on July 1, 2013, under the Virginia Code Section 22.1-243: Each pupil shall be required to reimburse the school board for any actual breakage or destruction of property owned by or under the control of the school board done by such pupil in pursuit of his/her studies.

(REQUIRED) Texts and classroom materials: Before you can be issued any SVGS texts or other materials, you must agree to the following:

- Texts and other materials lent to you must be returned in the condition in which they were borrowed, less normal wear. Each teacher will note the condition of texts and other materials.
- You are responsible for the texts and other materials checked out to you. Returning something that had been lent to another student does not count.
- Books and materials checked out to students that are “found” may be reclaimed on payment of a \$1.00 fine in the main office. Laptops and calculators require payment of a \$5.00 fine.
- You will have to pay for damage (see fee schedule below) or loss of any texts or other materials at their full replacement value. SVGS books are college books and very expensive.
- Failure to pay promptly will result in loss of privileges at SVGS, and the high school possibly, including such things as participation in sports, extracurricular activities, extracurricular classes or organizations, prom and graduation ceremonies.

Fee Schedule for Damaged Books (extent of damage to be determined by the Director):

Torn/bent cover (Mild)	\$10.00
Torn/bent cover (Moderate/severe)	\$20.00
Pages dislodged from binding	\$30.00
Broken binding	\$30.00
Water/liquid damage (Minor)	\$20.00 or full replacement cost
Water/liquid damage (Major)	Full replacement cost
Mold (any!)	Full replacement cost
Severe damage	unusable Full replacement cost

By signing below, you agree to the above terms.

Student's Printed Name Student's Signature Date

Parent's Printed Name Parent's Signature Date

(OPTIONAL) Computers and calculators: SVGS has several laptop computers and numerous graphing calculators available for one-day or regular weekend check-out. Equipment is **NOT** loaned out for school holidays (including long weekends), vacations, or school field trips. Before your student may borrow this equipment, you must agree to the terms. Agreement for equipment loan is optional.

Cost of equipment:

PC laptop	\$1100.00	Graphing calculator	\$ 150.00
Digital camera	\$ 500.00 and up!	* Late fee: Per day (part or full) \$ 5.00	

By signing below, you agree to pay late fees if computers/calculators are kept longer than one day or one regular weekend, full replacement cost for any lost or irreparably damaged piece of equipment, and repair costs, including network administrator's time (\$100.00 per hour) and parts.

Student's Printed Name Student's Signature Date

Parent's Printed Name Parent's Signature Date